



First Day Checklist

ALL PAPERWORK MUST BE RECEIVED BY THE FIRST DAY OF ATTENDANCE.
THERE ARE NO EXCEPTIONS.

State licensing requires that you sign your child in and out each day, we use a computer program and will provide you with a PIN. Please make sure and make contact with a teacher when you drop off and pick up so that the caregivers know exactly who is in attendance.

On their first day, your child will need:

- A change of clothes to keep in his/her cubby including underpants and socks, the clothes will need to be changed seasonally.
- Their Identity Page – This can be emailed to the director, if desired.
- Diapers and wipes for children 2 and under
- To arrive at school prior to 9:00 AM – In a group care setting, it is critical that all the children are on the same physical needs schedule. We are also very conscientious about maintaining a dependable routine for the class. A dependable routine helps children develop trust and self-help skills. When children do not arrive in time for snack they are not on the same schedule for meals and nap as the rest of the class. This can cause undue stress for the children. We cannot allow late arrivals to eat in front of the other children, if you are late your child needs to be fed prior to coming to the classroom.
- A fitted crib sheet and blanket, nap items must be small enough to fit into the nap bag provided. No pillows please, we are not permitted to use them during sleeping.
- Remaining balance on contract
- Healthy lunch

TUITION IS DUE ON THE FIRST DAY OF ATTENDANCE. IF YOU HAVE ANY QUESTIONS ABOUT YOUR ACCOUNT, PLEASE CONTACT THE DIRECTOR.